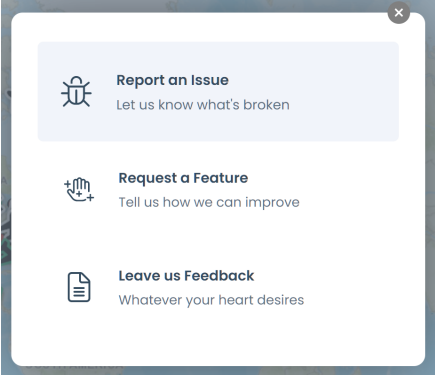
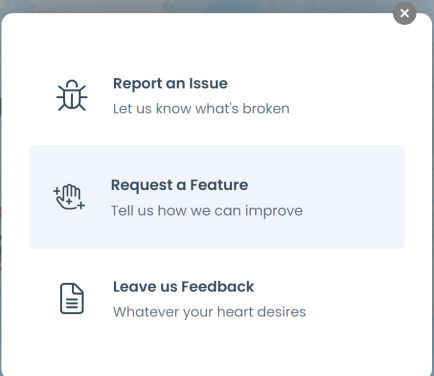
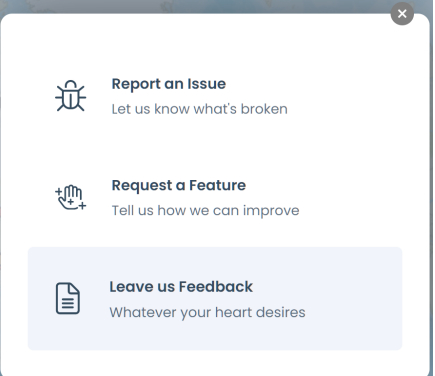
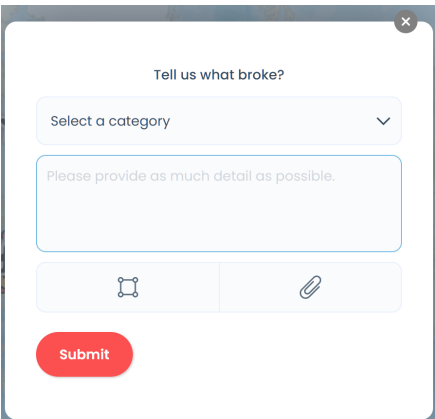
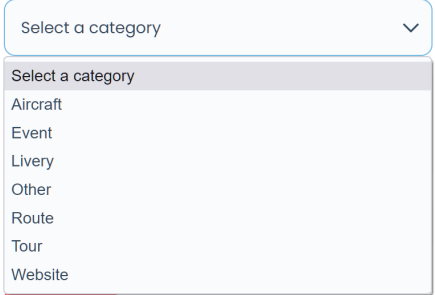
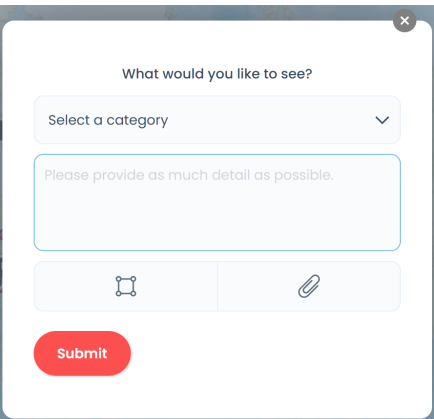
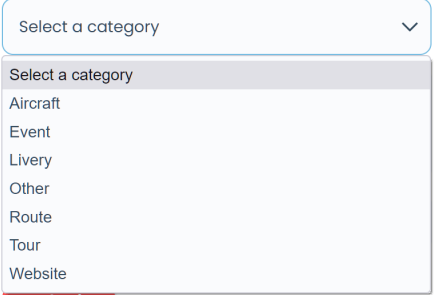
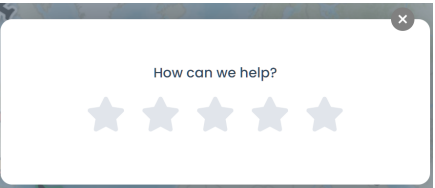


Help – Submit A Ticket

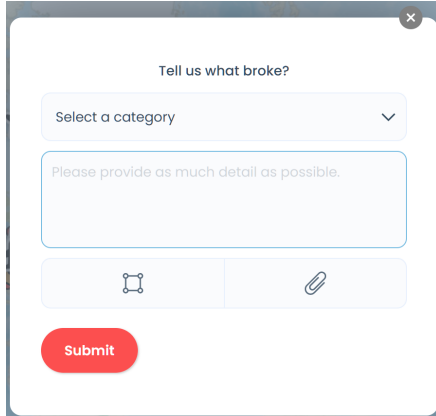
Submitting a **Help Ticket** is how you can report an issue, request a feature and/or leave us feedback.

Click **Help > SUBMIT A TICKET** from anywhere in *Crew Ops* via the toolbar at the top to do so.

Report An Issue	Request A Feature	Leave Us Feedback
<p>After clicking Submit A Ticket, this will open in your screen. To <i>report an issue</i>, click Report an Issue.</p> 	<p>After clicking Submit A Ticket, this will open in your screen. To <i>request a feature</i>, click Request a Feature.</p> 	<p>After clicking Submit A Ticket, this will open in your screen. To leave us feedback, click Leave us Feedback.</p> 
<p>After doing so, Tell us what broke? will open in your screen. Select a category into which your issue falls from the list available.</p>  	<p>After doing so, What would you like to see? will open in your screen. Select a category into which your issue falls from the list available.</p>  	<p>After doing so, you'll be asked to rate your feedback in the How can we help? screen that opens on a 1-star to 5-star scale where 5 is excellent and 1 is poor.</p> 

After selecting a category, let us know more about the issue by describing it to us in the **Please provide as much detail as possible** Text Box. If necessary, you may also attach a file and/or a photo.

Click the **Submit** button.



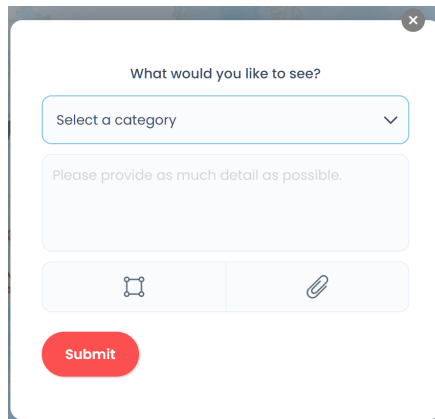
The screenshot shows a form titled "Tell us what broke?". It features a dropdown menu labeled "Select a category" with a downward arrow. Below the dropdown is a large text input area with the placeholder text "Please provide as much detail as possible.". At the bottom of the form, there are two icons: a square with a plus sign (representing a photo) and a paperclip (representing a file). A red "Submit" button is located at the bottom left of the form.

After your submission, a **Thank You** message will appear on your screen signifying your **Help Ticket** has been submitted.

After selecting a category, let us know more about your feature request by describing it to us in the **Please provide as much detail as possible** Text Box. If necessary, you may also attach a file and/or a photo.

If you are suggesting a tour, please enclose either a spreadsheet or a Google Sheets link - one row for each flight with departure and arrival ICAO codes.

Click the **Submit** Button.

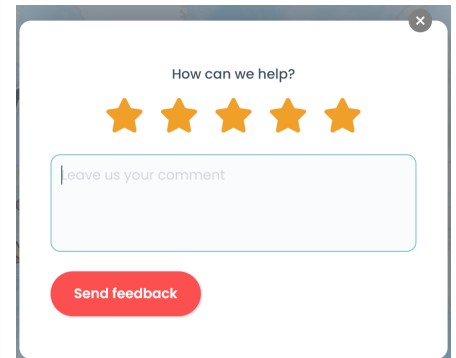


The screenshot shows a form titled "What would you like to see?". It features a dropdown menu labeled "Select a category" with a downward arrow. Below the dropdown is a large text input area with the placeholder text "Please provide as much detail as possible.". At the bottom of the form, there are two icons: a square with a plus sign (representing a photo) and a paperclip (representing a file). A red "Submit" button is located at the bottom left of the form.

After your submission, a **Thank You** message will appear on your screen signifying your **Help Ticket** has been submitted.

After providing your rating, let us know how we can help by describing it in the **Leave us your comment** Text Box.

Click the **Send feedback** button.



The screenshot shows a form titled "How can we help?". It features a five-star rating system with five yellow stars. Below the stars is a text input area with the placeholder text "Leave us your comment". A red "Send feedback" button is located at the bottom of the form.

After your submission, a **Thank You** message will appear on your screen signifying your **Help Ticket** has been submitted.

Revision #6

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Updated 2025-05-17 12:57:22 UTC by WAT1076 Cedric T.